



SDR Forum Policy on Restricted and Controlled Information

Version 1.0

As Approved on 25 November 2008

Many member organizations of the SDR Forum have access to information that is restricted or controlled by national export regulations such as the US International Traffic in Arms Regulations. As an international organization, it is the policy of the SDR Forum to ensure that discussions and activities occurring within the Forum and the work products produced by the Forum's members can be shared openly with other member organizations around the world. Toward that goal, representatives of SDR Forum member organizations, and all other participants in the SDR Forum are prohibited from disclosing such export restricted or controlled information, especially controlled technical data, during SDR Forum meetings and events or through the SDR Forum's online group portal. Failure to abide by this policy shall be considered grounds for suspension under section 4.6.2 of the SDR Forum's bylaws.

Procedures

- 1) The SDR Forum will put a notice on the login page for its group portal reminding members of their obligation to review and abide by this policy prior to entering the portal. The notice will indicate that logging into the portal constitutes understanding and acceptance of this policy.
- 2) During the project proposal process, projects that may encroach upon restricted or controlled areas shall be identified by the project champion. At the beginning of each teleconference and face to face meeting associated with the such an identified project, the chair of the meeting will read the following statement:

“Participants in this meeting are reminded that as the SDR Forum is an international organization they are prohibited from disclosing export restricted or controlled information during the course of the meeting. In addition, participants are reminded that they are prohibited from making input contributions of any kind that contain export restricted or controlled information to the SDR Forum. Members wishing additional information on these prohibitions are referred to the SDR Forum's Policy on Restricted and Controlled Information (SDRF Policy 009) available on the web.”

- 3) Should a representative of a member organization become aware that an inappropriate disclosure of restricted or controlled information has occurred, whether by accident or on purpose, they are obligated to immediately report this information to an officer of the Forum.